



# Southfield College

Formerly Loreto College | Darjeeling - 734101

**Accredited by NAAC with Grade 'A'**

A Women's College with Under Graduate & Post Graduate Courses  
Affiliated to UNIVERSITY of NORTH BENGAL

## STUDENT DIARY 2023-2024



# STUDENT'S DETAILS

<b>Name</b>	
<b>Class</b>	
<b>Honours/General</b>	
<b>Roll No</b>	
<b>Parent's Name</b>	
<b>Contact No.</b>	
<b>Guardian's Name</b>	
<b>Contact No.</b>	
<b>Permanent Address</b>	

This Diary must be brought to College daily.

## Vision of the College

Southfield College aims at imparting value based education to women in order to open up their minds to create space for their holistic development and to contribute to the society and country as a whole.

## Mission of the College

In the light of the vision statement we endeavour to lead our students to -

- Relentlessly search for academic excellence.
- Enlighten to cherish the ideals of love, sincerity and service.
- Empower them to face challenges as dignified, responsible and dutiful citizens.
- Respect the rights of all individuals through social justice.



## कलेज का दर्शन

साउथफिल्ड कालेज छात्राओं को मूल्य आधारित शिक्षा प्रदान करता है जिससे उन के मष्तिष्क का पूर्ण विस्तार हो और उन्हे समग्र विकास का अवसर प्रदान हो और वे समाज और देश के लिए पूर्ण रूप से अपना योगदान कर सकें।

## कलेज का लक्ष्य

उक्त दर्शन पर आधारित हम अपने छात्राओं के लिए निम्नलिखित लक्ष्य निर्धारित करते हैं -

- अकादमिक उत्कृष्टताको निरन्तर खोज करना।
- प्रेम, निष्ठा और सेवा के आदर्शों को संजोने के लिए प्रबुद्ध बनाना।
- सम्मानित उत्तरदायित्वपूर्ण और कर्तव्यपरायण नागरिक के रूप में चुनौतियों का सामना करने के लिए सशक्त बनाना।
- सामाजिक न्याय के माध्यम से प्रत्येक व्यक्ति के अधिकारों का सम्मान करना।

## কলেজকো দর্শন

সাউথফিল্ড কলেজলে মহিলাহরুলাই উনীহরুকো সম্পূর্ণ বিকাশকো লাগি ঠাউঁ সিজনা গর্নেছ। সমগ্র রূপমা সমাজ অনি দেশমা যোগদান পুয়াউন উনীহরুকা দক্ষতা বিকাশকো নিম্টি মূল্য আধারিত শিক্ষাজ্ঞান প্রদান গর্নে লক্ষ্য রাখেকো ছ।

## কলেজকো লক্ষ্য

উক্ত দর্শনকো আধারমা হামী আপনো বিদ্যার্থী বর্গকা নিম্টি নিম্ন লিখিত লক্ষ্য নির্ধারিত গছোঁ –

- অকাদমীক উত্কৃষ্টতা কো নিরন্তর খোজী গর্নে।
- প্রেম, নিষ্ঠা অনি সেবাকো আদর্শলাই সমেটন প্রবুদ্ধ বনাউনে।
- সম্মানিত উত্তরদায়িত্বপূর্ণ সাথৈ কর্তব্য পরায়ণ নাগরিককো রূপমা চুনৌতীহরুলাই সামনা গর্ন সশক্ত বনাউনে।
- সামাজিক ন্যায়কো মাধ্যমবাট প্রত্যেক ব্যক্তিকা অধিকারহরুকা সম্মান গর্ন প্রেরিত গরাউনে।



## কলেজের দর্শন

সাউথফিল্ড কলেজ তার মূল্যবোধ জ্ঞাপক শিক্ষা ব্যবস্থার মধ্যে দিয়ে নারীর মুক্ত মনন এবং সামগ্রিক বিকাশের মধ্যে দিয়ে বৃহত্তর সমাজ ও দেশের প্রতি দায়িত্ব পালনের লক্ষ্যে চালিত।

## কলেজের উদ্দেশ্য

আমরা উৎসাহ দিতে চাই যাতে, কলেজের দর্শনকে অক্ষুণ্ন রেখে আমাদের ছাত্রীরা

- নিরলসভাবে শিক্ষার উৎকর্ষের দিকে অগ্রসর হবে।
- স্নেহ, আন্তরিকতা এবং সেবার আদর্শে উদ্বুদ্ধ হবে।
- আত্ম ক্ষমতায়নের মধ্যে দিয়ে প্রতিকূলতা বিরুদ্ধে একজন মর্যাদাপূর্ণ, দায়িত্ববান ও কর্তব্যপরায়ণ নাগরিক হয়ে উঠবে।
- সামাজিক ন্যায় প্রতিষ্ঠার মধ্যে দিয়ে প্রত্যেকের স্বতন্ত্রতা এবং অধিকারকে সম্মান করবে।



# A BRIEF HISTORY



*Southfield College was founded as Loreto College in Southfield, Darjeeling in August 1961 as a Women's College. At the request of the Government of West Bengal, the Irish Branch of the Institute of The Blessed Virgin Mary, the Darjeeling Loreto Educational Society agreed to take care of its management. However, due to the lack of personnel, the Loreto Nuns were compelled to hand over the administration of College to the Government of West Bengal. It was thus renamed 'Southfield College'.*

*In keeping with its tradition, Southfield College aims to provide a holistic development of women, encouraging growth to exercise 'responsible' freedom, reverence for human personality and appreciation of true values. Thus with this view, the motto "Enlightenment, Empowerment and Emancipation through Education" has been envisaged.*

*The flying dove with the mountain peaks on its wings symbolizes the region (hills). It signifies emancipation and empowerment through appreciation of true values so that each student can stand as tall as the mountain peaks in their contribution to society.*

*The shamrock carried by the dove is a mark of gratitude to a very respected Irish nun, Rev. Mother M. Damien O'Donohoe, IBVM, former Principal of the College, whose dreams and visions shall always remain a guiding factor in the development and evolution of the College.*

*The brightly lit sun signifies enlightenment of both the staff and the students. The open book signifies the academic excellence the college strives for. The holistic development, being the visions, the college aims to achieve enlightenment, empowerment and emancipation.*

# राष्ट्रीय गान

जन-गण-मन अधिनायक जय हे,  
भारत भाग्य विधाता!  
पंजाब-सिंधु-गुजरात-मराठा,  
द्राविड़-उत्कल-बङ्ग  
विंध्य हिमाचल यमुना गंगा,  
उच्छल जलधि तरंग  
तव शुभ नामे जागे,  
तव शुभ आशिष मागे  
गाहे तव जय गाथा।  
जन-गण-मंगलदायक जय हे,  
भारत भाग्य विधाता!  
जय हे! जय हे! जय हे!  
जय जय जय जय हे!



# PRAYER FOR INDIA

As we gather on this morn  
Celebrating freedom's dawn,  
Our young hearts to God we raise,  
In thanks giving and in praise.

**Chorus :**        God of nations hear our prayer,  
                      Bless this land so great so fair,  
                      May all strife within it cease  
                      Give it harmony and peace  
                      May its people e'er be true,  
                      To their country and to you.

With a lawful pride we see,  
India's day of liberty,  
And our hearts are bright and gay  
As we welcome this great day. **(Chorus)**

As we face the future bright,  
Trustfully we pray for light,  
For our leaders that they may  
Guide us wisely day by day. **(Chorus)**

May the people of this land  
Ever firmly take their stand  
On the side of truth and right  
God himself e'er be their light. **(Chorus)**

May India's daughters ever be  
Conscious of their dignity,  
May they e'er be good and great  
In the home and in the state. **(Chorus)**



# Showers of Blessing

There shall be showers of blessing  
This is the promise of love  
There shall be season refreshing  
Sent from the saviour above .... (Chorus)  
Showers of Blessing Showers of Blessing we need  
Mercy-drops round us are falling  
But for the showers we plead  
There shall be showers of blessing  
Send them upon us O Lord  
Grant to us now a refreshing  
Come and now honour Thy Word (Chorus)  
There shall be shower of Blessing  
Oh that today they might fall  
Now as to God we're confessing  
Now as on Jesus we call  
Showers of Blessing.....

## कदम कदम बढ़ाये जा

कदम कदम बढ़ाये जा खुशी के गीत गाये जा  
ये जिन्दगी है कौम की तू कौम पे लुटाये जा  
कदम कदम बढ़ाये जा

कदम कदम बढ़ाये जा खुशी के गीत गाये जा  
ये जिन्दगी है कौम की तू कौम पे लुटाये जा  
कदम कदम बढ़ाये जा

तू शेर हिन्द आगे बढ़ मरने से फिर भी तू ना डर  
उड़ाके दुश्मनो का सर जोशे वतन बढ़ाये जा  
तू शेर हिन्द आगे बढ़ मरने से फिर भी तू ना डर  
उड़ाके दुश्मनो का सर जोशे वतन बढ़ाये जा

कदम कदम बढ़ाये जा खुशी के गीत गाये जा  
ये जिन्दगी है कौम की तू कौम पे लुटाये जा  
कदम कदम बढ़ाये जा



# ऐ मेरे वतन के लोगो

ऐ मेरे वतन के लोगो  
जरा आँखो में भर लो पानी  
जो शहीद हुए हैं उनकी  
जरा याद करो कुरबानी  
तुम भूल न जाओ उनको  
इस लिये सुनो ये कहानी  
जो शहीद हुए हैं उनकी  
जरा याद करो कुरबानी

जब घायल हुआ हिमालय  
खतरे में पड़ी आजादी  
जब तक थी साँस लड़े वो  
फिर अपनी लाश बिछा दी  
संगीन पे घर कर माथा  
सो गये अमर बलिदानी  
जो शहीद हुए हैं उनकी  
जरा याद करो कुरबानी

कोई सिख कोई जाट मराठा ॥2॥  
कोई गोरखा कोई मदरासी ॥2॥  
सरहद पर मरनेवाला ॥2॥

हर वीर था भारतवासी  
जो खून गिरा पर्वत पर  
वे खून था हिन्दुस्तानी  
जो शहीद हुए हैं उनकी  
जरा याद करो कुरबानी

जय हिन्द जय हिन्द  
जय हिन्द की सेना  
जय हिन्द  
जय हिन्द  
जय हिन्द...



# FUNCTIONARIES

## ADMINISTRATOR

**Dr. Anuradha Rai** – Principal

## GOVERNING BODY

President – **Prof. C.B. Rai** : (University Representative)

Secretary – **Dr. Anuradha Rai** : Principal

**Mr. Pranay Rai** : Government Nominee

**Mr. Satyam Allay** : Government Nominee

**Mrs. Sushma Ghose** : University Representative

**Ms. Raka Shree Rai** : Teacher Representative

**Dr. Dinesh Chandra Ray** : Teacher Representative

**Mr. Bishal Chettri** : Teacher Representative

**Mr. Dewakar Thatal** : Teacher Representative

**Mr. Anand Biswakarma**: Non-Teaching representative

**Mr. Prakash Chettri** : Non-Teaching Representative

## Student Representative

## FACULTY MEMBERS

### DEPARTMENT OF EDUCATION

**Dr. Punam Pradhan**, M.A. , Ph.D., B.Ed,  
Asst Professor/Head of the Department

**Dr. Srikrishna Sarkar**, M.A., Ph.D, B. Ed.  
Asst Professor

**Ms. Pratistha Gurung**, M.A., B.Ed Asst.  
Professor-( SACT – II)

### DEPARTMENT OF ENGLISH

**Dr. Kaustav Chakraborty**, M.A. Ph.D.-  
Associate Professor

**Mr. Benoy Pradhan**, M.A., B.Ed- Asst  
Professor

**Dr. Mandika Sinha**, M.A. Ph.D., M.Phil. –  
Asst Professor /Head of the Department

**Ms. Vishaka Diyali**, M.A. – Asst. Professor

**Mr. Siddharth Syangden**, M.A.- Asst.  
Professor (SACT – II)

**Mr. Binod Pradhan**, M.A., M.Phil, Asst.  
Professor (SACT- II )

**Mr. Vivek Mishra**, M.A. Asst. Professor  
(SACT – II )

### DEPARTMENT OF GEOGRAPHY

**Ms. Raka Shree Rai**, M.A. ,B.Ed- Associate  
Professor

**Mr. Bishal Chettri**, M.A.- Asst Professor/  
Head of the Department

**Dr. Sujata Barailly**, M.A.,Ph. D., B.Ed.- Asst  
Professor

**Dr. Sunny Rawat**, M.A. Asst Professor



## DEPARTMENT OF HISTORY

**Dr. Srikanta Roy Chowdhury**, M.A.

PhD- Asst. Professor

**Dr. Dinesh Chandra Ray**, M.A., Ph.D. -

Associate Professor

**Ms. Diki Ongmu Bhutia**, M.A., B.Ed- Asst

Professor

**Mr. Dewakar Thatal**, M.A., B.Ed, M.Phil-

Asst Professor/ Head of the Department

## DEPARTMENT OF NEPALI

**Dr. Mahesh Pradhan**, M.A.,B.Ed, M.Phil,

PhD-Associate Professor

**Mr. Kushal Ghimiray**, M.A.- Asst

Professor/ Head of the Department

**Mr. Niraj Rai**, M.A., M.Phil, Asst Professor

**Mr. Sadeep Pradhan**, M.A., MPhil, Asst.

Professor-( SACT - II )

**Ms. Alka Sharma**, M.A. - Asst. Professor-  
(SACT- II)

**Ms. Sandhya Rai**, M.A., M .Phil, Asst.

Professor - (SACT-II)

## DEPARTMENT OF ECONOMICS

**Dr. Gobinda Sarma**, M.A., Ph.D. - Asst.

Professor/ Head of the Department

**Mr. Prashanta Gurung** , M.A. - Asst.

Professor (SACT - II)

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Professor

**Dr. Marsha Lama**, M.A., Ph.D.- Asst.

Professor/ Head of the Department

**Ms. Prava Lohar**, M.A.-Asst. Professor

**Dr. Gazala Fareedi**, M.A, Ph.D. , M.Phil. -

Asst. Professor

**Ms. Srijana Tamang**, M.A. - Asst.

Professor (SACT - II)

## DEPARTMENT OF SOCIOLOGY

**Ms. Nisha Rai**, M.A.,M.Phil Asst. Professor

(SACT - II)

**Ms. Archana Thapa**, M.A. Asst. Professor

(SACT - II)

**Mr. Brianson S Lepcha**, M.A. Asst.

Professor (SACT - II) / Head of the

Department

## DEPARTMENT OF HINDI

**Dr. Ratna Kumari Mishra**, M.A, PhD-

Associate Professor/ Head of the

Department

## ENVIRONMENTAL SCIENCE DEPARTMENT

**Ms. Priyanka Mukhia**, M.A. B Ed. -Asst.

Professor (SACT - II)

## ADMINISTRATIVE DEPARTMENT

Head Clerk - Vacant

Accountant - Vacant

**Ms. Evana Tamang**, M.A. B.Ed., M.LIS -  
Cashier

**Mr. Anand Biswakarma**, B.A. - Typist

Lower Division Clerk - Vacant

**Mr. Manish Ranjan Srivastav**, B.Com. -  
(Part Time)

**Mr. Anuragh Pradhan**, B.Com, D.EL.ED  
(Part Time)

**Mr. Somare Pradhan**, B.Sc (Part Time )

## LIBRARY

Librarian - To be filled by CSC

**Mr. Reuben Thakuri**, MLIS (Part Time  
Librarian)

**Ms. Sneha Sri Yonzon Tamang** , MLIS  
(Part Time Librarian)

**Sri. Prakash Chettri**, Library Peon

**Smt. Sulochana Chettri**, (Part Time  
Library Lady Attendant)

## GROUP D STAFF

**Sri. Ganesh Thami**- Mali

**Sri. Suren Diyali**- Guard

**Sri. Ramesh Rajak** (Part Time Sweeper)

**Sri. Pradip Gurung** (Part Time Sweeper)

**Smt. Anita Balmiki** (Part Time Sweeper)

**Sri. Sandip Chettri** (Part Time Peon)

**Smt. Sulochana Chettri** (Part Time Library  
Helper)

**Sri. Sushant Gurung** (Part Time Mali)

**Sri. Diwash Chettri** (Part Time Night Guard)

**Sri. Vishal Pradhan** (Part Time Night Guard)

## COMMITTEES

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**Dr. Anuradha Rai**, Principal

**Dr. Mahesh Pradhan**, IQAC Coordinator

**Mr. C.B. Rai**, Governing Body Member

**Mr. Amar Singh Rai**, Administrative  
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**Dr. Ringe Edan Wangdi**, Alumni

**Ms. Sima Lama**, Headmistress,  
Sardeswari School

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from Local Society

**Ms. Mendarawa Pakhrin**, Nominee from  
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**Mr. Mukund Rai**, Representative of  
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**Mr. Rahul Amulya Pradhan**, NGO-MBKS

**Dr. Ratna Kumari Mishra**, Teacher's  
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**Dr. Srikanta Roy Chowdhury**, Teacher's  
Representative

**Dr. Dinesh Chandra Ray**, Teacher's  
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**Dr. Sujata Barailly**, Teacher's  
Representative

**Dr. Kaustav Chakraborty**, Teacher's  
Representative

**Dr. Mandika Sinha**, Teacher's  
Representative

**Dr. Gobinda Sarma**, Teacher's  
Representative

**Dr. Gazala Fareedi**, Teacher's  
Representative

**Mr. Anand Biswakarma**, Non -Teaching  
Staff Representative

**Head Councillor of the Students**

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Dr. Sunny Rawat ( Secretary)

Mr. Niraj Rai (Treasurer)

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### **A SOUTHFIELD COLLEGE WELFARE**

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Dr. Mahesh Pradhan – Vice President

Dr. Gobinda Sarma – General Secretary

Lt. Gyanshree Pradhan – Jt. Secretary

Dr. Sunny Rawat- Treasurer

Dr. Sujata Baraily– Executive Member

Dr. Punam Pradhan – Executive Member

Lt. Diki O Bhutia – Executive Member

Ms. Prava Lohar- Executive Member

Dr. Gazala Fareedi – Executive Member

Mr. Vivek Mishra- Executive Member

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Lt. Diki O Bhutia

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Mr. Sadeep Pradhan

Ms. Sandhya Rai

Ms. Evana Tamang

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Mr. Niraj Rai

Mr. Brianson S Lepcha

Mr. Prakash Chettri

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Mr. Manish Ranjan Srivastav

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All H.O.Ds

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Dr. Kaustav Chakraborty

Ms. Prava Lohar

Dr. Srikrishna Sarkar

Dr. Gazala Fareedi

Ms. Vishaka Diyali

Mr. Sadeep Pradhan

Mr. Vivek Mishra

Mr. Prakash Chettri

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Lt. Gyanshree Pradhan

Mr. Bishal Chettri

Dr. Punam Pradhan

Dr. Mandika Sinha

Dr. Gobinda Sarma

Dr. Gazala Fareedi

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Mr. Kushal Ghimiray

Ms. Pratistha Gurung

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Dr. Srikrishna Sarkar

Ms. Prava Lohar

Mr. Dewakar Thatal

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Dr. Gobinda Sarma

Ms. Nisha Rai

Ms. Sandhya Rai

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Dr. Sujata Barailay

Dr. Marsha Lama

Dr. Mandika Sinha

Mr. Dewakar Thatal

Mr. Kushal Ghimiray

Ms. Vishaka Diyali

Ms. Pratistha Gurung

Ms. Sandhya Rai

Ms. Archana Thapa

Mr. Prashanta Gurung

Mr. Niraj Rai

## **COMMUNITY ENGAGEMENT CELL**

Lt. Gyanshree Pradhan – Co-Ordinator

Dr. Sunny Rawat -TCS

Ms. Rakashree Rai

Lt. Diki O Bhutia

Dr. Sujata Baraily

Dr. Punam Pradhan

Dr. Gazala Fareedi

Ms. Vishaka Diyali

Mr. Sadeep Pradhan

Ms. Alka Sharma

Ms. Priyanka Mukhia

Mr. Siddharth Syangden

Mr. Vivek Mishra

Ms. Archana Thapa

## **DRESS AND DISCIPLINE COMMITTEE**

Dr. Gazala Fareedi- Co-Ordinator

Dr. Sunny Rawat- TCS

Lt. Diki Ongmu Bhutia

Ms. Prava Lohar

Dr. Punam Pradhan

Dr. Gobinda Sarma

## **FINANCE COMMITTEE**

Dr. Gobinda Sarma – Co-Ordinator

Dr. Sunny Rawat -TCS

Dr. Mahesh Pradhan (IQAC Coordinator)

Lt. Gyanshree Pradhan

Dr. Mandika Sinha

Mr. Kushal Ghimiray

Mr. Sadeep Pradhan

Mr. Prashanta Gurung

Mr. Anand Biswakarma, Non Teaching Staff

Ms. Evana Tamang, Non Teaching Staff

## **HOSTEL WARDEN**

Dr. Ratna Kumari Mishra – Co-Ordinator

Ms. Evana Tamang- Warden

Mrs. Kala Chettri – In- Charge

Mrs. Depika Dewan – In-Charge

## **NSS PROGRAMME OFFICERS**

Dr. Punam Pradhan- Unit I

Dr. Sunny Rawat – Unit II

## **PUBLICITY COMMITTEE**

Mr. Sadeep Pradhan – Co-Ordinator

Dr. Sunny Rawat – TCS

Dr. Mahesh Pradhan

Mr. Benoy Pradhan

Ms. Vishaka Diyali

Ms. Alka Sharma

Mr. Binod Pradhan

Mr. Siddarth Syangden

## **MAGAZINE COMMITTEE**

Ms. Vishaka Diyali – Co-Ordinator

Dr. Sunny Rawat-TCS

Dr. Ratna Kumari Mishra

Dr. Gobinda Sarma

Mr. Kushal Ghimiray

Mr. Sadeep Pradhan

Mr. Binod Pradhan

Mr. Vivek Mishra

Ms. Alka Sharma

Ms. Sandhya Rai

## **INTERNAL COMPLAINT COMMITTEE (ICC)**

Dr. Sujata Baraily Co-ordinator

Dr. Sunny Rawat- TCS

Dr. Kaustav Chakraborty

Dr. Marsha Lama

Dr. Gazala Fareedi

Ms. Vishaka Diyali

Ms. Pratistha Gurung

Ms. Srijana Tamang

## **WOMEN'S SEXUAL HARASSMENT CELL/ INTERNAL COMPLAINTS COMMITTEE**

Dr. Anuradha Rai (Principal)

Ms. Rakashree Rai (Presiding officer)

Dr. Sunny Rawat – TCS

Lt. Gyanshree Pradhan

Ms. Prava Lohar

Dr. Punam Pradhan

Ms. Archana Thapa

NGO Member of “MARG”

YAT Students

## **INTERNAL COMMITTEE FOR DIFFERENTLY ABLED PERSON**

Dr. Anuradha Rai – Head of the Committee

Ms. Rakashree Rai- Co-ordinator of the  
Equal Opportunity Squad

Dr. Ratna Kumari Mishra

Mr. Manish Ranjan Srivastav

Head Councillor

Mr. Dorjay Tamang- Parents Body

Dr. Punam Pradhan – Alumni Member

Mr. Ganesh Thami- Grade IV Employee

## **ROUTINE COMMITTEE**

Principal

Ms. Rakashree Rai

TCS

All HOD's

## **CULTURAL COMMITTEE**

Mr. Sadeep Pradhan- Co-Ordinator

Dr. Sunny Rawat-TCS

Dr. Sujata Baraily

Mr. Bishal Chettri

Ms. Prava Lohar

Lt. Diki Ongmu Bhutia

Mr. Dewakar Thatal

Dr. Punam Pradhan

Mr. Kushal Ghimiray

Dr. Mandika Sinha

Mr. Niraj Rai

Dr. Gobinda Sarma

Dr. Gazala Fareedi

Ms. Vishaka Diyali

Ms. Priyanka Mukhia

Mr. Brianson Lepcha

Ms. Alka Sharma

Mr. Pratistha Gurung

Mr. Vivek Mishra

Mr. Prashanta Gurung

Mr. Binod Pradhan

## **ANTI RAGGING COMMITTEE**

Dr. Anuradha Rai (Principal)

Mr. C. B. Rai (President, Governing Body)

Mr. Amar Singh Rai

Officer-in-Charge, Darjeeling Sadar Thana

Mr. Rabin Rai (Media Person)

Mr. Aditya Raya (Media Person)

Mr. Nirnay John Chettri (MARG NGO)

Ms. Rakashree Rai

Dr. Sujata Baraily

Dr. Mahesh Pradhan

Ms. Evana Tamang

5th Semester Students Representative

Librarian

## **Sc / St COMMITTEE**

Dr. Dinesh Chandra Ray (Coordinator)

Dr. Sujata Baraily

Lt. Diki O Bhutia

Mr. Dewakar Thatal

Dr. Mandika Sinha

Dr. Srikrishna Sarkar

Ms. Vishaka Diyali

Ms. Evana Tamang

Student Representative

## **OBC CELL**

Dr. Punam Pradhan (Coordinator)

Ms. Rakashree Rai

Lt. Gyanshree Pradhan

Dr. Mahesh Pradhan

Mr. Benoy Pradhan

Mr. Niraj Rai

Mr. Binod Pradhan

Student Representative

## **MINORITY CELL**

Dr. Gazala Fareedi (Coordinator)

Dr. Marsha Lama

Mr. Bishal Chettri

Mr. Kushal Ghimiray

Mr. Siddharth Syangden

Mr. Brianson S Lepcha

Ms. Srijana Tamang

Student Representative

## **QUALITY ADVISORY COMMITTEE**

Dr. Mahesh Pradhan, IQAC Co-Ordinator

Head of the Departments



## **CAREER GUIDANCE AND PLACEMENT CELL:**

Lt. Gyanshree Pradhan – Co-Ordinator  
Dr. Sunny Rawat- TCS  
Mr. Sadeep Pradhan  
Mr. Prashanta Gurung

## **CLUBS**

Debate Club  
Dynamic Club  
History Club  
Literary Club  
Quiz Club  
Disaster Management Club  
Current Affairs Club  
Health Club

## **NATURE CLUB**

Lt. Gyanshree Pradhan – Co-Ordinator  
Dr. Sunny Rawat –TCS  
Dr. Sujata Baraily  
Mr. Bishal Chettri  
Mr. Benoy Pradhan  
Ms. Priyanka Mukhia  
Mr. Vivek Mishra  
Ms. Archana Thapa

## **FOOD AND CANTEEN COMMITTEE**

Mr. Bishal Chettri – Co-Ordinator  
Dr. Sunny Rawat-TCS  
Ms. Rakashree Rai  
Dr. Srikanta Roy Chowdhury  
Dr. Kaustav Chakraborty  
Dr. Dinesh Chandra Ray  
Lt. Diki O Bhutia  
Dr. Punam Pradhan  
Ms. Prava Lohar  
Ms. Pratistha Gurung  
Ms. Archana Thapa  
Ms. Sandhya Rai

## **ELECTION COMMISSION**

Lt. Gyanshree Pradhan -Returning Officer  
TCS  
Mr. Bishal Chettri  
Lt. Diki Ongmu Bhutia  
Ms. Prava Lohar  
Dr. Punam Pradhan  
Ms. Pratistha Pradhan  
Mr. Vivek Mishra  
Mr. Prashanta Gurung

## **BUILDING COMMITTEE**

Dr. Anuradha Rai- Principal  
Dr. Mahesh Pradhan – Co- Ordinator  
Dr. Sunny Rawat- TCS  
Dr. Srikanta Roy Chowdhury  
Mr. Bishal Chettri  
Lt. Diki O Bhutia  
Ms. Prava Lohar  
Mr. Dewakar Thatal  
Dr. Gobinda Sarma  
Mr. Niraj Rai  
Mr. Sadeep Pradhan  
Mr. Siddarth Syangden

## **MEMBERS OF PROJECT MONITORING UNIT (PMU) OF RUSA**

Dr. Anuradha Rai, Principal,  
Dr. Srikanta Roy Chowdhury, Co-ordinator  
Prof. C.B. Rai,  
Mrs. Sushma Ghosh,  
Dr. Ratna Kumari Mishra,  
Ms. Rakashree Rai,  
Mr. Bishal Chettri  
Mr. Prashant Rai,  
Head Councillor (Students Representatives)

# **CAREER ORIENTED PROGRAMMES (C.O.P.)**

**(Certificate, Diploma and Advance Diploma Course- UGC Course)**

## **COMMUNICATIVE ENGLISH**

Mr Benoy Pradhan : Co-ordinator

## **Eco-TOURISM**

Dr. Sujata Baraily: Co-ordinator

## **MASS COMMUNICATION**

Dr. Mandika Sinha : Co-ordinator

## **WOMEN'S STUDIES**

Ms. Nisha Rai - Co-ordinator

## **HUMAN RIGHTS AND VALUES IN EDUCATION**

Ms. Prava Lohar : Co-ordinator

## **MUSIC**

Mr. Dewakar Thatal- Co-ordinator

## **REMEDIAL TEACHING**

Mr. Bishal Chettri- Co-ordinator

## **ENTRY INTO SERVICE**

Lt. Gyanshree Pradhan- Co-ordinator

# **PAWAN CHAMLING AWARDEES**

*Following the visit of the esteemed former Chief Minister of Sikkim, Dr. Pawan Kumar Chamling, the college authorities made a momentous decision to establish an award in his honor.*

*This prestigious accolade aims to recognize and celebrate the exceptional achievements of our students.*

2008 - Ms. Karma Y. Bhutia (Pol. Sc.)  
2010 - Ms. Munu Rai (Geography)  
2011 - Ms. Supriya Rai (Geography)  
2012 - Ms. Shibani Gurung (General)  
2013 - Ms. Joshila Lepcha (Nepali)  
2014 - Ms. Mary Bal (Pol. Sc.)  
2015 - Ms. Anupa Toppo (Education)  
Ms. Panamit Lepcha (History)

2016 - Ms. Pabitra Sharma (History)  
Ms. Jyoti Thapa (English)  
2017 - Ms. Gayatri Thapa (Nepali)  
2018 - Ms. Fatima Reyaz (Geography)  
2019 - Ms. Shrawani Gurung (Sociology)  
2021 - Ms. Phurba Diki Sherpa (Geography)  
2022 - Ms. Nandika Pradhan (English)

# STUDENT REPRESENTATIVES 2023-2024

## HEAD COUNCILLOR

*Trisala Gurung* (History)

## COUNCILLORS - 5th Semester

*Sehejal Rai* (Education)

*Pragya Gurung* (Geography)

*Nandita Pradhan* (History)

*Reetika Chettri* (Pol Science)

*Shreya Sri Rai* (English)

*Anushka Choudhary* (General)

*Nima Lamu Tamang* (Nepali)

*Astha Tamang* (Sociology)

## COUNCILLORS - 3rd Semester

*Shristi Chhetri* (Education)

*Ragini Khawas* (Geography)

*Riya Gurung* (History)

*Priyanket Lepcha* (Pol Science)

*Akanksha Gurung* (English)

*Arpita Rai* (General)

*Anita Limbu* (Nepali)

*Smriti Bhandari* (Sociology)

## SECRETARIES

*Sapna Pradhan* (Education)

*Grace Chhetri* (Geography)

*Ningmo Tamang* (History)

*Shaheel Khatoon* (Pol Science)

*Sakshi Rai* (English)

*Sharil Khan* (General)

*Awantika Syangden* (Nepali)

*Saloni Rai* (Sociology)

## ASSISTANT SECRETARIES

*Sristy Thapa* (Education)

*Rakchanda Gurung* (Geography)

*Prerna Subba* (History)

*Krishala B.K.* (Pol Science)

*Sanjita Chettri* (English)

*Pallavi Chettri* (General)

*Dikila Sherpa* (Nepali)

*Ishwari Mangar* (Sociology)

## ROTARACT CLUB

President : *Manisha Chettri*

Secretary : *Vishaka Gurung*

## Youth Against Trafficking (YAT Club)

President : *Astha Tamang*

Secretary : *Ashiana Tamang*

## **RULES & REGULATIONS**

- All students must conduct themselves in a becoming manner both in and outside College.
- The college expects students to be both punctual and regular. In case of absence due to medical reasons, students are to bring a letter of excuse signed by a Parent/Guardian to be countersigned by the Principal before rejoining class. A Medical Certificate is required in the event of long illness or more than five days of absence.
- A student may be asked to leave the College in case of serious breach of discipline.
- Students are expected to be decently dressed.
- Students are required to take an active part in all college co-curricular activities.
- Mobile phones should not be used within class hours and within class premises.

### **Responsibilities of Parents/Guardians**

- Parents/Guardians are requested to co-operate with the college authority in enforcing rules and regulations of the College.
- Parents/Guardians are to ensure that their ward strictly adhere to the dates regarding commencement of Classes after holidays.
- If required, Parents/Guardians are to meet the College authorities regarding any problems or issues.
- Parents/Guardians are to ensure that their wards pursue their studies at home.
- If students are required to go out of station for study tours, field trips etc. Parents/Guardians are to furnish written permission.
- Parents/Guardians are to inform the College, in writing, if their wards cannot attend regular classes.

## ACADEMIC REGULATIONS

- As per NBU regulations students are required to attend 75% of the lectures and tutorials in each subject before appearing for University examinations.
- Students are also required to pass the College periodical examinations as a condition for being presented for the University examination.
- Compulsory attendance on the first and last day of every session, including holidays is necessary.
- At the start of the College/University examination, parent/students are expected to comply with the following declaration.

***"I hereby declare that I fully understand that if I resort to unfair means or attempt to do so in any examination I will be expelled from the College. No appeal from me will be entertained. Furthermore, if I do not appear for an internal examination, I will not be selected to appear for the University examination. The decision of the authority is final and binding."***

## LIBRARY REGULATIONS

- Students are not allowed to bring their bags, files and personal books inside the Library.
- Books are issued from 9 a.m. to 3 p.m. from Monday to Friday.
- Books lost, defaced or damaged in any way shall have to be replaced by the person who last borrowed it.
- A fine of Rs. 50/- per day will be charged to the defaulters.
- Books are not to be taken out of the library without issuing.
- The Library remains open from 9.30 a.m. to 2.00 p.m. (Monday to Friday) during winter holidays.
- Silence is to be maintained in and around the library at all times.

# **HUMAN VALUES AND PROFESSIONAL ETHICS**

## **CODE OF CONDUCT FOR VARIOUS STAKEHOLDERS**

### **Southfield College Code of Conduct for the Students**

1. Adherence to the Southfield values and strive at fulfilling its mission and vision
2. Regular attendance and attentiveness is expected
3. Respect and behave well with all stakeholders
4. Inclusive outlook with no discrimination based on differences of class, caste, creed, religion or ethnicity
5. Decent in dressing
6. Carry identity card within the campus
7. No ragging and spread consciousness about anti-ragging
8. No use of unfair means in the exam as per the signed declaration
9. Participate in all College events like Swachhata mission, cultural events, club events, NSS etc.
10. Consciousness about gynecological diseases

### **Southfield College Code of Conduct for the Faculty**

1. Adhering to the values, mission and vision of the College
2. No to sexual harassment.
3. Constant Up-gradation related to the concepts, new developments related to the subject and technology
4. Be an example of an empathetic and compassionate mentor
5. Part of co and extracurricular activities
6. Involvement with the committees
7. Inclusive outlook with no discrimination based on differences of class, caste, creed, religion or ethnicity
8. Contribution to anti-harassment, anti-ragging, anti-corruption and awareness of gender, ecology and community outreach
9. Organise seminars, conferences and undertake projects
10. Participate in induction programs



### **Southfield College Code of Conduct for the Non-teaching Staff**

1. Adhering to the values, mission and vision of the College
2. Need to be Punctual, disciplined, and follow zero corruption.
3. Never involve in sexual harassment.
4. Update regularly digitally.
5. Participate in training programs for regular updating
6. Co-operation with all the stake-holders
7. Inclusive outlook with no discrimination based on differences of class, caste, creed, religion or ethnicity
8. Contribution to anti-harassment, anti-ragging
9. Regular maintenance acts and up-gradation of the infrastructure and enhancement of the services provided
10. Participate in the college programs.

### **Southfield College Code of Conduct for the Administrator**

1. Adhere to the values, mission and vision of the college
2. Keep ideal working ambiance, encourage academic and extracurricular activities
3. Maintain and upgrade resources
4. Address complaints following the principles of fairness of justice
5. Encourage skill-oriented, gender, environment, outreach, professional programs
6. Practice compassionate-leadership and humanitarian-management.
7. Enhance services provided to stakeholders.
8. Constant surveillance against ragging, discrimination based on differences of class, caste, creed, religion or ethnicity
9. De-centralize the power, unbiased co-ordination among the stakeholders
10. Cordial relation with neighboring institutes, MOU institutes and collaborators.

## **Southfield College Code of Conduct for the Parents and Guardians**

1. Adhere to the values, mission and vision of the college
2. Active participation in parent's forum and regular interaction with the faculty, administration and staff.
3. Incorporation of universal values
4. Awareness against anti-ragging, anti-discrimination, anti-drug, and gynecological diseases
5. No excess pressure and no to unhealthy competition
6. Equal care and concern for the girl child
7. Inculcate the good practices of reading, writing, eating-right, and updating with the current affairs of the society, nation and the world
8. No to early marriage and encouragement for women's empowerment through education

## **Southfield College Code of Conduct for the Alumni**

1. Be an ambassador of the values, mission and vision of the college
2. Be an exemplary figure of holistic learning, empathetic leadership, woman empowerment, and a cosmopolitan-patriot.
3. Dedicate in contributing to the alma mater, society, nation and the world.
4. Take active participation in the college events
5. Provide constructive criticism and feedback for overall development of the institution.
6. Act as a bridge between the past, present and the future.
7. Organise academic, cultural, awareness/sensitizing/training programs related to human values, gender, ecology, skill development, employability etc.

## INSTITUTIONAL BEST PRACTICES

Southfield College has done various activities towards promoting of gender equality, like: Gender Awareness program with MARG, NSS AIDS awareness programme, on December 1, 2020, to celebrate World AIDS Day; Conducted the Gender audit; Offered a course on Gender, Equity and Leadership as a part of the Ethics program for semester, Formed Gender Sensitization Committee Against Sexual Harassment (GSCASH) within the Anti- Harassment Cell that acts as the Internal Complaint Committee (ICC) for Anti- Harassment Awareness Program; etc. Various Commemorative Days of the College include Bhanu Jayanti, Foundation Day annually on 1st August, Independence Day (Azadi ka Amrit Mahotsav), Swachta Hi Seva, Gandhi Jayanti, International Yoga Day, etc.

Southfield College has undertaken alternate sources of energy and energy conservation measures, water conservation, Disabled-friendly, barrier free ecology, Green campus schemes and Management of the various types of degradable and nondegradable waste.

The various Quality audits and mechanisms that Southfield College has adopted include Administrative audit, Academic audit, Gender audit, Green audit/ Environment audit, Energy audit, Clean and green campus initiatives and Beyond the campus environmental promotion activities.

In order to promote an ecology of inclusive environment through the inculcation of values like, tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity Southfield College organises initiatives like:

Ethics Classes on Strengthening The Nation Through Kaushal Bikash, Mulyabodh and Ek Bharat Shrestha Bharat, Fit India Movement, Swachhata Hi Sewa, Workshop on Internal Committee For Disabilities, Regional Seminar on Academic Integrity in collaboration with Sonada Degree College, Vigilance awareness Week Celebration Day, Communal Harmony Week, Gandhi Saptaha, Rashtriya Ekta Diwas, Hepatitis Day, Armed Forces Flag Day, Matrivasha Diwas, Anti-terrorist Day, No Tobacco Day, Awareness and Sensitizing the students about animal rights and ecological sustenance, National Flag Day.

The college calendar provides the code of conduct of the various stakeholders related to values, rights, duties and responsibilities.

The Title of the Two Best Practices are:

- 1. STUDENT CENTRIC PRACTICES BASED ON THE INSTITUTIONAL VALUES**
- 2. ALL DEPARTMENT SMART DEPARTMENT**

Title of one area distinctive to South College's priority and thrust that portrays its performance is Skill, Competence and Character Building Towards Ideal Women of India Amidst Celebrating Azadi Ka Amrit Mahotsav.

# COURSE STRUCTURE

Appendix II: Semester wise view of Course and Credit Distribution Structure

Semester	Major (Core) Courses	Major (Core) Courses Credit	Minor Courses	Minor Courses Credit	Interdisciplinary Courses (Not related to either Major or Minor or any other subject studied in 1st/2nd)	Ability Enhancement courses (Language/Courses)	Ability Enhancement courses (Language/Courses) (Related to Major)	Skill Enhancement Courses	Common Value-Added Courses	Common Value-Added Courses Credit	Total Credit	Total no of Courses	
First Year													
I	Course - 1	4	Course - 1	4	Course - 1	3	English - 1 [For BA Course]  MIL/ Alt-English - 1 [For Courses other than BA]	SEC - 1	3	VAC - 1 Environment Education [For BA Course]  VAC - 2 [For Courses other than BA]	4	20	6
II	Course - 2	4	Course - 2	4	Course - 2	3	English - 1 [For Courses other than BA]  MIL/ Alt-English - 1 [For BA Course]	SEC - 2	3	VAC - 1 Environment Education [For Courses other than BA]  VAC - 2 [For BA Course]	4	20	6
Total - 1st Year	2	8	2	8	2	6	2	4	2	6	8	40	12
Students exiting the programme after securing 40 credits will be awarded UG Certificate in the relevant Discipline / Subject provided they secure additional 4 credits in work based vocational courses offered during summer/vacation term or internship / Apprenticeship in addition to 8 credits from skill-based courses earned during first and second semester. Modalities regarding the offering of vocational courses or internship / Apprenticeship to be finalised by the respective colleges and to be intimated to the University, in case of any exit.													

July 2023	
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	Librarian's Day
13	Bhanu Jayanti
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
25	
26	
27	Sahid Diwas
28	
29	
30	
31	

August 2023	
1	College Foundation Day
2	
3	
4	Book Review -Eng
5	Orientation (1 Sem: Minor, MDC, VAC) -Econ
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	Independence Day / Investiture Ceremony
16	
17	
18	Film Review -Eng
19	Installation of Rotaract Club
20	Nepali Bhasa Manyata Diwas
21	
22	Mentor-Mentee Interaction -Eco Workshop on Soil Testing -Geo
23	Tulsi Jayanti -Hin
24	Movie Screening (1&5 Sem) -Hist
25	Investiture Ceremony YAT Club - Soc
26	
27	
28	Class Seminar (UG) -Eng
29	Class Seminar (PG) -Eng
30	
31	

September 2023	
1	
2	
3	
4	
5	Teachers Day
6	
7	Class Seminar (5 Sem) -Edu
8	Creative Writing - Eng
9	
10	
11	
12	Workshop on Writing Assignment (All Sem) -Econ / Invited Lecture (5 Sem) -Hist
13	
14	Hindi Diwas
15	Book Review (5 Sem) -Nep
16	Invited Lecture -Hist
17	
18	
19	Invited Lecture -Eng
20	Invited Lecture -Geo / Class Seminar (3 Sem) -Edu
21	
22	Movie Club (5 Sem) -Nep
23	
24	NSS Day
25	
26	Class Seminar -P.Sc.
27	Group Discussion (All) -Econ / Class Seminar -P.Sc.
28	
29	Students' Presentation -Eng / Internal Test (1 & 3 Sem) -Hist/ Invited Lecture -Nep
30	

October 2023	
1	
2	Gandhi Jayanti
3	Group Discussion (5 Sem) -Nep
4	Dynamic Club Activity -Geo
5	Book Review -Eng
6	Organization of Departmental Seminar -Econ
7	
8	
9	Class Seminar (1 Sem) -Edu
10	Field Survey (1 Sem) -Soc / Class Seminar -P.Sc. Class Seminar (5 Sem) -Hist Movie Club (1 Sem) -Nep
11	
12	Field Visit on Disaster Management (1 Sem) - Geo
13	Group Discussion (5 Sem) -Nep
14	
15	
16	
17	Exhibition (All Sem) -P.Sc.
18	
19	
20	Faculty Exchange (3 Sem) -Soc
21	
22	
23	
24	Dussehra
25	
26	
27	
28	
29	
30	
31	

## November 2023

1	Historical Excursion (1&3) -Hist
2	Historical Excursion (1&3) -Hist/ Film Club – Eng
3	Historical Excursion (1&3) Hist/ Class Seminar (1,3,5 Sem) -Geo/ Movie Club (1 Sem) Nep/ Educational Tour (1 Sem) Nep
4	Historical Excursion (1&3) -Hist/ Educational Tour (1 Sem) -Nep
5	
6	
7	
8	Guru Nanak Birthday
9	
10	
11	International Girl Child Day YAT Club -Soc/ Education Day Exhibition (All) Edu
12	Diwali
13	
14	Children's Day
15	
16	
17	Class Seminar (5 Sem) -Soc
18	
19	Departmental Picnic -Geo/ Communal Harmony Week -Hin
20	Group Discussion (1 Sem) -Soc/ Communal Harmony Week -Hin
21	Communal Harmony Week -Hin
22	Internal Test (5 Sem) -Soc/ Sessional Test (All Sem) -Econ / Tutorial & Discussion (PG 1&3 Sem) -Hist/ Communal Harmony Week -Hin
23	Internal Test (3 Sem) -Soc/ Literary Quiz - Eng/ Tutorial & Discussion (PG 1&3 Sem) - Hist/ Communal Harmony Week -Hin
24	Field Survey (1 Sem) -P.Sc. / Communal Harmony Week -Hin
25	Field Survey (1 Sem) -P.Sc. / Picnic -Nep/ Communal Harmony Week -Hin
26	
27	Class Seminar -Hin
28	Exhibition (UG) Hist/ Class Test (3, 5 Sem) -Edu
29	Socio-Economic Survey (All) -Eco/ Exhibition (UG) -Hist
30	Historical Movie (UG & PG) -Hist/ Class Test (1 Sem) -Edu

## December 2023

1	World AIDS Day
2	
3	
4	Selection Test (1,3,5 Sem) -Hist
5	Selection Test (1,3,5 Sem) -Hist
6	
7	
8	
9	Department Picnic -Eng
10	
11	Class Seminar (DSC 3, 4 Sem) -Edu
12	
13	
14	
15	Class Seminar (1 & 3 Sem) -Hist
16	Class Seminar (1 & 3 Sem) -Hist
17	
18	
19	
20	
21	Educational Excursion (5 Sem) -Nep
22	Educational Excursion (5 Sem) -Nep
23	
24	
25	Christmas
26	
27	
28	
29	
30	
31	



January 2024	
1	New Year
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	Swami Vivekananda's Birthday / National Youth Day
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	Netaji's Birthday
24	
25	
26	Republic Day
27	
28	
29	
30	
31	

February 2024	
1	
2	
3	
4	
5	
6	
7	Excursion (6 Sem) -Edu
8	Excursion (6 Sem) -Edu / Historical Excursion (PG) -Hist
9	Excursion (6 Sem) -Edu / Historical Excursion (PG) -Hist
10	Excursion (6 Sem) -Edu / Historical Excursion (PG) -Hist
11	Excursion (6 Sem) -Edu / Historical Excursion (PG) -Hist
12	Historical Excursion (PG) -Hist
13	
14	
15	
16	
17	
18	
19	
20	
21	Matri Bhasa Diwas -Nep / Hin
22	
23	
24	
25	
26	
27	
28	
29	Presentation of Winter Projects - Eng

March 2024	
1	
2	
3	
4	
5	Field Visit (4 & 6 Sem) -Geo
6	
7	
8	Women's Day
9	
10	
11	
12	Creative Writing -Eng
13	
14	
15	Invited Lecture -Hist
16	
17	
18	
19	
20	
21	
22	Movie Club (5 Sem) -Nep
23	
24	
25	
26	
27	Poetry Recitation -Eng
28	
29	Good Friday
30	
31	

April 2024	
1	
2	
3	
4	Mahavir Jayanti
5	
6	
7	
8	
9	Rahul Jayanti
10	Special Lecture -Geo / Field Trip (6 Sem) -Soc
11	Field Trip (6 Sem) -Soc
12	Field Trip (6 Sem) -Soc / Special Talk on Ambedkar -Hist
13	Field Trip (6 Sem) -Soc
14	Ambedkar Jayanti
15	Film Club -Eng Webinar on QGIS -Geo /
16	Webinar on QGIS -Geo /
17	Webinar on QGIS -Geo /
18	Group Discussion (6 Sem) -Soc
19	
20	
21	
22	Field Survey (2 Sem) -Soc / Historical Excursion (PG) -Hist
23	Historical Excursion (PG) -Hist
24	Class Seminar (UG) -Eng
25	Class Seminar (PG) -Eng
26	Invited Lecture -Nep
27	
28	
29	
30	Invited Lecture -Eng / Internal Test (UG) -Hist

May 2024	
1	May Day
2	
3	
4	
5	
6	
7	
8	Movie Review (4 Sem) -Soc
9	Rabindra Jayanti
10	Invited Lecture -Nep
11	
12	
13	Class Seminar (PG) -Hist
14	Class Seminar (PG) -Hist
15	Faculty Exchange (4 Sem) -Soc
16	Class Seminar (6 Sem) -Nep
17	Class Seminar (6 Sem) -Nep
18	
19	
20	Book Review -Eng
21	
22	
23	Buddha Purnima
24	
25	Internal Test (6 Sem) -Soc
26	
27	Internal Test (4 Sem) -Soc
28	Internal Test (2 Sem) -Soc Internal Test (PG) -Hist
29	
30	
31	No Tobacco Day

June 2024	
1	
2	
3	
4	
5	World Environment Day
6	
7	
8	
9	
10	
11	
12	
13	
14	World Blood Donor Day
15	
16	
17	
18	
19	
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21	International Yoga Day
22	
23	
24	
25	
26	International Anti Drug Day
27	
28	
29	
30	

# ROUTINE 2023-2024 FOR

Day / Time		9:00 - 10:00	10:15 - 11:15	11:15 - 12:15
<b>MONDAY</b>				
<b>CLASSES</b>		<b>MAJOR</b> Eng-Old Library Edu- Edu Room Geog- Geog-1 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc- Maryward	<b>MDC</b> Great Educators-A.V. Room Hist of N.B.- Everest Cultural Anthro- Kanchan Human Rights- Mary Ward Micro finance- Pandim Remote Sensing- Geo room	<b>SEC</b> Eng-Old Library Edu- Edu Room Geog- Geog-1 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc- Everest
<b>TUESDAY</b>				
<b>CLASSES</b>		<b>MDC</b> Great Educators-A.V. Room Hist of N.B.- Everest Cultural Anthro- Kanchan Human Rights- Mary Ward Micro finance- Pandim Remote Sensing- Geo room	<b>MINOR</b> Eng-Damien Hall Hist- Mary Ward Nep- Everest Eco- Alcove Hindi - Hindi Room	<b>AEC</b> Eng-Mary Ward Eng - Everest Nep- Hindi Room (B.Sc)
<b>WEDNESDAY</b>				
<b>CLASSES</b>		<b>MAJOR</b> Eng-Old Library Edu- Edu Room Geog- Geog-1 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc- Maryward	<b>VAC</b> EVS-Maryward EVS-Damien Hall BSC-Hindi room	<b>ETHICS</b>
<b>THURSDAY</b>				
<b>CLASSES</b>		<b>MINOR</b> Eng-Damien Hall Hist- Mary Ward Nep- Everest Eco- Alcove Hindi - Hindi Room	<b>VAC</b> EVS-Maryward EVS-Damien Hall BSC-Hindi room	<b>SEC</b> Eng-Old Library Edu- Edu Room Geog- Geog-1 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc- Maryward
<b>FRIDAY</b>				
<b>CLASSES</b>		<b>MDC</b> Great Educators-A.V. Room Hist of N.B.- Everest Cultural Anthro- Kanchan Human Rights- Mary Ward Micro finance- Pandim Remote Sensing- Geo room	<b>MAJOR</b> Eng-Old Library Edu- Edu Room Geog- Geog-1 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc- Maryward	<b>MINOR</b> Eng-Damien Hall Hist- Mary Ward Nep- Everest Eco- Alcove Hindi - Hindi Room
<b>SATURDAY</b>				
<b>CLASSES</b>		<b>MINOR</b> Eng - Auditorium Hist- Mary Ward Nep- Everest Eco- Alcove Hindi - Hindi Room	<b>MINOR</b> Eng-Damien Hall Hist- Mary Ward Nep- Everest Eco- Alcove Hindi - Hindi Room	<b>MAJOR</b> Eng-Old Library Edu- Edu Room Geog- Geog-1 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc- Maryward

# 1st SEMESTER

## New Education Policy (NEP)

Every Thursday (8:30am - 9:00a.m)  
YOGA / MEDITATION

### LUNCH BREAK

1:00 - 2:00	2:00 - 3:00	3:00 - 4:00
VAC EVS-Maryward EVS-Damien Hall BSC-Hindi room		C.O.P.
MAJOR Eng-Old Library Edu- Edu Room Geog- Geog-1 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc- Maryward	SEC Eng-Old Library Edu- Edu Room Geog- Geog-1 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc-Maryward Eco- Eco Room Hindi - Hindi Room	MENTOR MENTEE R. TEACHING
MDC Great Educators-Maryward Hist of N.B. - Everest Cultural Anthro- Kanchan Human Rights- Ratong Micro finance- Pandim Remote Sensing- Geo Room		CLUB
	AEC Eng-Mary Ward Eng - Everest Nep- Hindi Room (B.Sc.)	C.O.P.
VAC EVS-Maryward EVS-Damien Hall BSC-Hindi room		N.C.C.
N.S.S.		

# ROUTINE 2023-2024 FOR

Day / Time	9:00 - 10:00	10:15 - 11:15	11:15 - 12:15
<b>MONDAY</b>			
<b>CLASSES</b>	SEC H/P Eng-Pandim Edu- A.V. Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room	DSC A Eng- Old Library	GE Pol.Sc- Damien Hall Soc- Maryward Eco- Geo 1 Edu- Edu room
<b>TUESDAY</b>			
<b>CLASSES</b>	ALL HONS Eng-Pandim Edu- A.V. Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room	ALL HONS Eng-Pandim Edu- A.V. Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room	ALL HONS Eng-Pandim Edu- Dept Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room
<b>WEDNESDAY</b>			
<b>CLASSES</b>	DSC-B Everest Damien Hall	GE A/B Pol.Sc- Damien Hall Soc- Maryward Eco- Geo 1 Edu- Edu room	ALL HONS/DSC-C Eng-Pandim Edu- A.V. Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room Eco- Eco Room
<b>THURSDAY</b>			
<b>CLASSES</b>	ALL HONS Eng-Pandim Edu- A.V. Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room	ALL HONS / DSC-A Eng-Pandim Edu- A.V. Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room Eco- Eco Room	SEC H/P Eng-Pandim Edu- A.V. Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room
<b>FRIDAY</b>			
<b>CLASSES</b>	GE-A/B Everest	DSC-A Eng- Everest	ALL HONS/LCC Eng-Pandim Edu- EDU Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room LCC- Geo 1
<b>SATURDAY</b>			
<b>CLASSES</b>	SEC-H/P Eng-Pandim Edu- A.V. Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room	DSC-B Eng-Pandim Edu- A.V. Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room Eco- Eco Room	DSC-C Eng-Pandim Edu- A.V. Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room Eco- Eco Room

3rd SEMESTER

Every Thursday (8:30am - 9:00a.m)  
YOGA / MEDITATION

LUNCH BREAK

1:00 - 2:00	2:00 - 3:00	3:00 - 4:00
ALL HONS / DSC B Eng- Pandim Edu- A.V. Room Geog- Geog-2 Hist- Dept Room Nep- Nep-1 Socio- Socio Pol.Sc- Everest	ALL HONS Eng- Pandim Edu- A.V. Room Geog- Geog-2 Hist- Dept Room Nep- Nep-1 Socio- Socio Pol.Sc- Everest	COP
ETHICS	DSC-A Eng- Everest Nep- Damien Hall Hin- Hindi Room	MENTOR MENTEE
ALL HONS/DSC-C Eng- Pandim Edu- A.V. Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room Eco- Eco Room	SEC H/P Eng- Pandim Edu- A.V. Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room Eco- Eco Room	CLUB
GE / L.C.C. Pol.Sc- Damien Hall Soc- Maryward Eco- Geo 1 Edu- AV Room LCC- Everest	DSC-B Eng- Pandim Edu- A.V. Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room Eco- Eco Room	COP
ALL HONS / DSC-C Eng- Pandim Edu- A.V. Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room	ALL HONS Eng- Pandim Edu- A.V. Room Geog- Geog-2 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room	NCC
N.S.S.		



# ROUTINE 2023-2024 FOR

Day / Time		9:00 - 10:00	10:15 - 11:15	11:15 - 12:15
<b>MONDAY</b>				
<b>CLASSES</b>			GE-P Pol.Sc- A.V room Soc - Soc Room Hist - Hist Room Geo - Geo Room	ALL HONS Eng-Pandim Edu- A.V. Room Geog- Geog-3 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room
<b>TUESDAY</b>				
<b>CLASSES</b>	SEC-P Everest Damien Hall		GE-P Pol.Sc- Everest Soc - Hist - Geo- Geo Room	DSE- P Hist - Ratong Eco- A.V Room Edu- Kanchan Pol.Sc- Damien Hall Eng- Old Library Nep- Alcove
<b>WEDNESDAY</b>				
<b>CLASSES</b>	ALL HONS Eng-Pandim Edu- A.V. Room Geog- Geog-3 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room		ALL HONS Eng-Pandim Edu- A.V. Room Geog- Geog-3 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room	ALL HONS Eng-Old Library Edu- Edu Room Geog- Geog-3 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc- Maryward
<b>THURSDAY</b>				
<b>CLASSES</b>	ETHICS		ALL HONS Eng-Old Library Edu- Edu Room Geog- Geog-3 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc- Maryward	DSE-P Maryward
<b>FRIDAY</b>				
<b>CLASSES</b>	ALL HONS Eng-Pandim Edu- A.V. Room Geog- Geog-3 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room		ALL HONS Eng-Pandim Edu- A.V. Room Geog- Geog-3 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room	GE-P Pol.Sc- Kanchan Soc - A V Room Hist - Ratong Geo - Old Library
<b>SATURDAY</b>				
<b>CLASSES</b>	DSE-P Kanchan		SEC-P Kanchan	GE-P Everest

5th SEMESTER

Every Thursday (8:30am - 9:00a.m)  
YOGA / MEDITATION

LUNCH BREAK

1:00 - 2:00	2:00 - 3:00	3:00 - 4:00
ALL HONS Eng-Old Library Edu- Edu Room Geog- Geog-3 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc- Pol. Sc Room	ALL HONS / DSE-P Eng-Old Library Edu- Edu Room Geog- Geog-3 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc- Pol. Sc Room	COP
ALL HONS Eng-Pandim Edu- A.V. Room Geog- Geog-3 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room	ALL HONS Eng-Pandim Edu- A.V. Room Geog- Geog-3 Hist- Hist Room Nep- Nep-1 Socio- Socio Pol.Sc- Pol.Sc Room	MENTOR MENTEE
	ALL HONS Eng-Old Library Edu- Edu Room Geog- Geog-3 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc-Maryward	CLUB
ALL HONS/SEC-P Eng-Old Library Edu- Edu Room Geog- Geog-3 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc- Maryward	ALL HONS / SEC-P Eng-Old Library Edu- Edu Room Geog- Geog-3 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc-Maryward	COP
ALL HONS Eng-Old Library Edu- Edu Room Geog- Geog-3 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc- Maryward	ALL HONS Eng-Old Library Edu- Edu Room Geog- Geog-3 Hist- Kanchan Nep- Nep Alcove Socio- Ratong Pol.Sc-Maryward	NCC
N.S.S.		

# LEAVE RECORD

Any leave requires the signature of Principal / Teacher-in-charge.

Name : \_\_\_\_\_ Class : \_\_\_\_\_ Roll No : \_\_\_\_\_

Date	Reason and Duration of leave	Sign of Parent/ Guardian	Sign of The Principal

# LEAVE RECORD

Any leave requires the signature of Principal / Teacher-in-charge.

Name : \_\_\_\_\_ Class : \_\_\_\_\_ Roll No : \_\_\_\_\_

Date	Reason and Duration of leave	Sign of Parent/ Guardian	Sign of The Principal

## NOTE

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## NOTE

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## NOTE

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## NOTE

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## NOTE

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# SOUTHFIELD COLLEGE DARJEELING

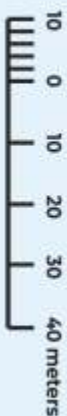


Source : Department of Geography



## Index

	GATE
	ROAD
<b>LANDUSE</b>	
	GRASS FIELD
	GRASSES
	HERBAL GARDEN
	TREES
	WOODED AREA
	VACANT



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